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February 15, 2013

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.  
Director and Health Officer

**SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO  
ACCEPT A GRANT AMENDMENT FROM THE DE BEAUMONT  
FOUNDATION AND TO UTILIZE DEPARTMENTAL EXPENDITURE  
AUTHORITY TO REIMBURSE EPIDEMIOLOGY SCHOLARS PROGRAM  
PARTICIPANTS**

This is to notify you that I am exercising: 1) delegated authority approved by your Board on February 8, 2011 to accept future awards or amendments that are consistent with the requirements of the Grant Award (GA) from the de Beaumont Foundation (Foundation) that extend the term on an annual basis, at amounts directed by the Foundation; and 2) authority approved by your Board on February 8, 2011 to reimburse, through Departmental Expenditure (DE), costs incurred by the Epidemiology (Epi) Scholars Program participants, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under the referenced delegated authority, I will accept an amendment to the GA for the term of February 1, 2011 through January 31, 2012 to extend the term through January 31, 2014, allowing the Department of Public Health to utilize approximately \$61,949 in unspent funds to reimburse costs incurred by up to seven Epi Scholars Program participants during the current term of February 1, 2013 through January 31, 2014.

Under the referenced authority, the costs will be reimbursed through the use of DE. This reimbursement methodology was recommended by the Auditor Controller as the student participants are not able to meet the standard requirements of a County service contract and the Internal Services Department has determined that these services do not meet the definition of commodity or services as required for a purchase order.

The Epi Scholars Program is a training opportunity for graduate Epi students recruited from top schools of public health to conduct research on health disparities and health

care access in topics such as: diabetes, substance abuse, community disaster resilience, homeless health, immigrant health, intimate partner violence and tobacco usage. Research information is shared with the New York City Department of Health and Mental Hygiene and Public Health Seattle and King County to create a common awareness of a unified Epi Scholars Program.

County Counsel has reviewed and approved the GA amendment and these actions.

If you have any questions or require additional information, please let me know.

JEF:ev  
#02559

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors